

# **SECTION 3.1**

## **COMMITTEES**

**JUNE 2005**

## **COMMITTEES**

Following are the standing committees of the CAWA:

- Executive Committee (as per CAWA Constitution and By Law)
- Marketing Committee
- Technical Committee
- Science and Medical Committee
- Awards and Hall of Fame Committee
- Coaching Education and Certification Committee
- Development Committee

The following associations are affiliated to the CAWA

### **Branch Associations**

Each provincial and territorial wrestling association shall have representation on the CAWA Board of Directors. The structures of their respective Executive and sub-committees are established independently of the CAWA.

### **Canadian Amateur Wrestling Officials Association**

The Canadian Amateur Wrestling Officials Association shall have representation on the CAWA Board of Directors. The CAWOA Executive Committee consists of the following elected positions:

Chairman  
Vice-President International  
Vice-President National  
Secretary-Treasurer  
Past Chairman

## **MARKETING COMMITTEE**

### **TERMS OF REFERENCE**

#### Mandate

The Marketing Committee provides input into the development and execution of the marketing plan for the CAWA. They are responsible for advising the marketing consultant and/or Executive Director on policy matters relating to the marketing initiatives of the association.

Where appropriate, specific members of the Marketing Committee may play a role in the delivery of a marketing program of the CAWA (ie. World Championship Sponsors' Program).

The Committee is responsible for evaluating the marketing plan on an annual basis and refining it for future years.

#### Composition

The following members of the CAWA Board and staff constitute the Marketing Committee:

<b>Chair</b>	-	Vice President, Administration & Marketing
Member	-	Bill Dowbiggin
Member	-	Jay Jordon
Member	-	Jim Murray
Staff	-	Executive Director

#### Reporting

The Marketing Committee reports to the CAWA Executive Committee through its Chair, the Vice President, Administration and Marketing. As such, the Committee is a recommending body to the Executive and, ultimately, the Board of Directors.

#### Meetings

The Marketing Committee meets a minimum of twice annually, usually in advance of Executive Committee or Board of Director meetings.

The budget for the meetings is under the financial control of the Executive Director who liaises with the Vice President, Administration and Marketing on the logistics and agenda for such meetings.

The Chair may invite guests/experts to the meetings to assist with specific agenda items as deemed appropriate.

Minutes of the meetings will be kept by the Executive Director and distributed to the Executive

Committee and Board of Directors once approved by the Chair of the Marketing Committee.

### Committee Status

The Marketing Committee is a Standing Committee of the CAWA which is reconstituted by the Executive Committee every two years after the bi-annual election of officers.

## **TECHNICAL COMMITTEE** **TERMS OF REFERENCE**

### Mandate

The Technical Committee is responsible for the development of policies which relate to the activities of the National Teams and the National Championships from Cadet to Senior levels.

The Committee is also responsible for providing input into the plans for the National Teams and reviewing staff planning documents and policy drafts prior to them being discussed at the Executive Committee.

A further responsibility of the Technical Committee is to apply selection criteria for the selection of athletes and coaches for National Team tours/events and to recommend approval of specific Developmental and High Performance Centres to the Executive Committee.

### Composition

The Technical Committee is made up of the following CAWA members and staff:

- Chair** - Vice President, Technical
- Member - Male Athletes' Representative
- Member - Female Athletes' Representative
- Member - Coaches' Representative
- Member - C.E.C.C. Chair
- Member - Science and Medical Committee Chair
- Member - Officials' Representative
- Staff - National Program Director
- Staff - Domestic Development Manager

### Reporting

The Technical Committee reports to the CAWA Executive Committee through its Chair, the Vice President, Technical in areas of policy development and National Teams planning. As such, the Committee is a recommending body to the Executive and, ultimately, the Board of Directors.

### Meetings

The Technical Committee meets twice annually, Spring and Fall, sufficiently in advance of Executive Committee meetings to allow the Committee work to be done for presentation to the Executive Committee.

The budget for the meetings is under the financial control of the Technical Director who liaises with the Vice President, Technical on the logistics and agenda for each meeting.

Minutes of the meetings will be kept by the Technical Director and distributed to the Executive Committee and Board of Directors once approved by the Chair of the Technical Committee.

### Committee Status

The Technical Committee is a Standing Committee of the CAWA which is reconstituted every two years by the Executive Committee after the bi-annual election of officers. The representatives of the athletes, coaches and officials are, normally, on the same schedule of election.

## **SCIENCE AND MEDICAL COMMITTEE** **TERMS OF REFERENCE**

### Mandate

The Science and Medical Committee provides the association with an informed body to make recommendations on programs and activities that will enable sport science and medical/paramedical support for our national teams.

The Committee recommends policy areas to the CAWA Technical Committee for consideration. Recommendations for approval and action then go to the Executive Committee. In addition, they advise the National Program Director on the development and deployment of a competent group of sport science, medical and paramedical volunteers who provide service to the sport.

A further duty of the Committee is to evaluate annual sport science programs/activities and provide direct input into future year plans in this area.

### Composition

The following volunteer experts and CAWA representatives and staff form the Science and Medical Committee:

**Chair** - Dr. James MacLachlan

Member - Nick Cipriano  
Member - Teresa Piotrowski  
Staff - National Program Director

### Reporting

The Science and Medical Committee reports to the CAWA Technical Committee through its Chair who sits on the Technical Committee. Major issues of policy and program delivery in the Science and Medical area are brought to the CAWA Executive Committee through the Chair of the Technical Committee.

### Meetings

The Science and Medical Committee meets once annually to review previous year's programs and activities and make recommendations on the plan for the upcoming year. The budget for the meetings is under the financial control of the National Program Director who liaises with the Committee Chair to arrange the logistics and agendas for the meeting.

Minutes of the meetings will be kept by the National Program Director and distributed to the Technical Committee and Executive Committee once approved by the Chair.

### Committee Status

The Science and Medical Committee is a sub-committee of the CAWA Technical Committee. Its expert volunteer members are recruited and are not subject to a minimum term although it is suggested that only practitioners currently working with the National Team should be appointed to the Committee. As with all CAWA committees, it will be reconstituted by the Executive Committee every two years after the biannual election of officers.

## **AWARDS AND HALL OF FAME COMMITTEE** **TERMS OF REFERENCE**

### Mandate

The CAWA Awards and Hall of Fame Committee administers the CAWA Hall of Fame and, as such, reviews nominations from the provincial and territorial affiliates for possible membership in the Hall of Fame.

The Committee also acts as the recommending body for nomination of wrestling candidates to other awards within Canada and the international wrestling community.

### Composition

- Chair - Past President
- Member - Dr. Don Clark
- Member - Dr. Glynn Leyshon
- Staff - Executive Director

### Reporting

The nominations and selections of the Committee are recommended to the Executive Committee for final approval. As such, the Committee is a recommending body to the Executive Committee and, ultimately, the Board of Directors.

### Meetings

The Committee meets via conference call only as the various nomination requirements are determined by the agencies that are making the awards and cannot be grouped for an annual meeting.

### Committee Status

The Committee is a Standing Committee of the CAWA which is reconstituted by the Executive Committee every two years after the election of officers. The stability and continuity of decisions brought to the Committee by long-serving members is of specific benefit and should be acknowledged to the fullest degree possible.

## **COACHING EDUCATION AND CERTIFICATION COMMITTEE** **TERMS OF REFERENCE**

### Mandate

The Coaching Education and Certification Committee provides input and direction into the development of the various coaching components within wrestling, both developmental and high performance. This includes the NCCP 1-5 Program Manuals, international clinics and outside agency coaching programs (ie. CIAU, CAC).

The Committee is responsible for evaluating the various coaching plans of the association on an annual basis and refining them with a view to providing as many opportunities, from novice to elite, as is practical or possible, for future years.

## Composition

The Committee is composed of curriculum development volunteers and coaching experts in addition to staff as follows:

<b>Chair</b>	-	Glenn Clark
Ex-Officio	-	Vice President, Development
Member	-	Ron Moncur
Member	-	Vang Ioannides
Member	-	Kelly Dearborn
Member	-	Ole Sorensen
Member	-	Leigh Vierling
Staff	-	Domestic Development Manager

## Reporting

The Coaching Education and Certification Committee reports to the CAWA Technical Committee through the Chair. The Committee is a recommending body on policy issues and an expert body on the development of the sport-specific coaching certification program and its many tasks.

## Meetings

The Coaching Education and Certification Committee meets once annually as a group.

The budget for the meeting is under the financial control of the Technical Director who liaises with the Chair to determine the agenda and logistics for the meeting.

Minutes of the meeting are kept by the Technical Director and distributed to Committee members once approved by the Chair.

## Committee Status

The Coaching Education and Certification Committee is a Standing Committee of the association which is reconstituted every two years after the election of officers. Its members are recruited by the Vice President, Development and the Technical Director with the approval of the Executive Committee.

## **DEVELOPMENT COMMITTEE** **TERMS OF REFERENCE**

## Mandate

The Development Committee is responsible for recommending policies and programs that will support the development of wrestling in Canada. The Development Committee will be guided by

the CAWA Long Term Athlete Development Model and Participant Development Model and the staff support of the Domestic Development Manager.

The Committee will review the association plans to develop wrestling and provide input and feedback on the programs and activities provided for age group athletes by the national association directly or in conjunction with the provincial affiliates.

Areas of focus for the Development Committee will include:

- Long Term Athlete Development Model
- Greco Roman development
- Development of female wrestling (coaches, officials & volunteer administrators)
- Coach/athlete resource development
- Coach development in collaboration with the Coaching Education and Certification Committee
- Development of national training and competitive events in collaboration with the Technical Committee
- Support the development of officiating in partnership with CAWOA

### Composition

The Committee is composed of CAWA elected officers and volunteers from various areas across the country. The following constitute the Development Committee:

Chair	Vice President, Development
CAWOA Rep	
Male Development Coach	
Female Development Coach	
Member	
Member	
Member	
DDM	

### Reporting

The Development Committee reports to the CAWA Executive Committee via the Chair, the Vice-President of Development. The Committee is a recommending body to the CAWA Executive Committee, and, ultimately, the Board of Directors.

### Meetings

The Committee will meet twice per year including once at the Cadet/Juvenile National Championships and once via conference call with the meetings approximately six months apart.

The budget for the meetings will be under the financial control of the Domestic Development

Manager who will liaise with the Vice President, Development to arrange the agenda and logistics for the meetings.

Minutes of the meetings will be kept by the Domestic Development Manager and distributed to the Executive Committee and Board of Directors once approved by the Chair of the Development Committee.

### Committee Status

The Development Committee is a Standing Committee of the CAWA which is reconstituted by the Executive Committee every two years after the election of officers. The members brought to the Committee should reflect the development interests of all regions of the country to the fullest extent possible.